

**VILLAGE OF MAHOMET
STUDY SESSION
MARCH 15, 2016**

The Village of Mahomet Board of Trustees met, Tuesday March 15, 2016 at 6:00 p.m. at the Village of Mahomet Administrative Offices, 503 E. Main St., Mahomet, IL.

MEMBERS PRESENT: Bruce Colravy, Andy Harpst, Donald Lynn, and Bill Olinger

MEMBERS ABSENT: Vicki Cook, and Brian Metzger

OTHERS PRESENT: Acting Village President Sean Widener, Village Administrator Patrick Brown, Village Clerk Cheryl Sproul, Community Development Director Kelly Pfeifer, Chief of Police Mike Metzler, Jim Evans Village Attorney, and Amelia Benner editor of the Mahomet Citizen.

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL

Acting President Widener called the meeting to order at 6:00 p.m. After the Pledge of Allegiance, Roll Call was taken and a quorum was present.

PUBLIC COMMENT:

There was no public comment.

ORDINANCES, RESOLUTION, OTHER MOTIONS:

COMMUNITY DEVELOPMENT / PLANNING:

A RESOLUTION CONCERNING ACCEPTANCE OF PUBLIC IMPROVEMENTS FOR LAKE RIDGE SUBDIVISION:

Pfeifer stated the Final Plat for Lake Ridge Subdivision consisted of 18 residential lots for zero lot line homes. The subdivision had been approved by the Board of Trustees on July 31, 2013 and recorded on November 4, 2014. She added the Village was retaining an Irrevocable Standby Letter of Credit Number 187 from Philo Exchange Bank in the amount of \$242,400.00 for completion of public improvements.

Pfeifer stated this subdivision is served by the Sangamon Valley Public Water District.

Pfeifer reviewed the requested waiver. She stated the testing of these trenches was apparently overlooked during construction. She added that all three (3) trenches involved shallow utility lines less than 4 feet in depth. She stated Staff has no objections to granting the requested waiver.

Pfeifer included a prepared resolution written to approval, but stated if the Board directed staff otherwise the resolution could be revised for the Board meeting.

Harpst moved, Lynn seconded, "TO PLACE A RESOLUTION CONCERNING ACCEPTANCE OF PUBLIC IMPROVEMENTS FOR LAKE RIDGE SUBDIVISION ON THE CONSENT AGENDA FOR THE MARCH 22, 2016 BOARD MEETING." ROLL CALL: ALL YES. Motion carried.

AN ORDINANCE CONCERNING ADOPTION OF A COMPREHENSIVE PLAN FOR THE VILLAGE OF MAHOMET, ILLINOIS:

Pfeifer stated the public hearing was closed at the March PZC meeting and the Commission recommended approval by the Board.

She stated that staff was most comfortable with this document and with some minor formatting changes it was ready for approval.

She stated the Village is growing very quickly and she will keep an eye on this document to make sure it is still applicable.

Widener asked about who would be completing the final document. Pfeifer stated staff was not in possession of an editable document so this document still belongs to the consultant. She stated in the end staff would have an editable version but the maps would be static and not editable.

Pfeifer stated she saw this as a document that would never need to be overhauled but it would be updated as needed.

She stated the depth of the document would be referenced to the other master plans that the Village had in place.

Oliger asked Pfeifer if the Village overpaid for this document. Pfeifer stated she believed the Village got their money's worth with this document.

She stated the consultant did the hardest part of the document but it was better to flesh it out internally.

Brown stated when the Board voted on this it was on the recommendation of staff and staff recommended it at the cost of \$35,000 and then came back for an additional \$10,000. Brown stated this is a much better document than it was before the additional work was done.

Pfeifer stated a prepared Ordinance that had been drawn up with the assistance of Attorney Evans was included for consideration.

Pfeifer once it's approved some small technical changes, she will send it off to the consultant for a final version.

Oliger moved, Lynn seconded, "TO PLACE AN ORDINANCE CONCERNING ADOPTION OF A COMPREHENSIVE PLAN FOR THE VILLAGE OF MAHOMET, ILLINOIS ON THE CONSENT AGENDA FOR THE MARCH 22, 2016 BOARD MEETING." ROLL CALL: ALL YES. Motion carried

AN ORDINANCE CONCERNING APPROVAL AND PUBLICATION OF THE OFFICIAL ZONING MAP:

Pfeifer stated the Village was required to publish an official zoning map by April 1 annually. Pfeifer stated all changes included in the map were as of December 2015.

She pointed out that there would need to be a re-approval of the zoning at Sangamon School due to an error in the legal description that had been provided by the applicant. She stated the Plan and Zoning Commission reviewed it and recommended it for approval.

Pfeifer stated she is hoping more land owners will rezone to the desired zoning. She estimated 14 rezoning in 2015.

Colravy asked if Buffalo Trace was in the Village. Pfeifer stated it was and the F zoning district had been created for it when it was annexed.

After discussion on the Zoning, **Harpst moved, Lynn seconded, "TO PLACE AN ORDINANCE CONCERNING APPROVAL AND PUBLICATION OF THE OFFICIAL ZONING MAP ON THE CONSENT AGENDA FOR THE MARCH 22, 2016 BOARD MEETING." ROLL CALL: ALL YES. Motion carried.**

FINANCE:

TREASURER'S REPORT:

BILL LIST:

Brown filled in for Treasurer Schacht as she was absent due to a loss in her family.

Brown reviewed Schacht's prepared report and highlighted some sections of the report.

Brown reviewed the Bill List and asked if there were any questions, there being none, **Harpst moved, Colravy seconded, "TO PLACE THE TREASURER'S REPORT AND BILL LIST ON THE CONSENT AGENDA FOR THE MARCH 22, 2016 BOARD MEETING." ROLL CALL: ALL YES. Motion carried.**

ADMINISTRATOR'S REPORT:

MONTHLY REPORTS:

PARKS AND RECREATION:

Brown stated today was the last day for baseball registration.

Brown stated a temporary employee that worked for the department last year was permitted to start next week in order to assist him with a busy time.

POLICE/ESDA

Widener asked how the agreement with Mr. Hockersmith for animal control was working out. Brown stated Chief Metzler purchased a chip reader and that has helped out a lot with reducing the calls.

Brown stated he believed there was more notification by the Police Dept. when it comes to animals control by using Facebook and Twitter.

Brown stated they had applied for the US Justice Grant but did not get the grant last year. He stated grants are coming up again and there is a need for another officer. A straw poll indicated the Board agreed to direct staff to pursue another US Justice Grant this year.

Brown stated Metzler would reach out to the School since

COMMUNITY DEVELOPMENT

Pfeifer 25 new single family permits have been received to date and she expected more in the near future.

Pfeifer stated within a 100 mile radius only Downs beats Mahomet in growth rate for small towns.

She stated 90 single family building permits were issued last year.

Brown stated there have been a lot work and staff time being used collecting data and preparing it in the format that is need when requested from people looking at Mahomet.

Brown stated he had attend a Rural Community Development seminar last week in Springfield. He stated it takes approximately 3 years for an inquiry to come to fruition.

Brown stated everyone had been very proactive trying to get property owners to make zoning changes so that properties are available when needed.

Brown stated some Economic Development staff in other towns keep touting that they are creating jobs. He stated Staff cannot create jobs they can only do our best to attract entities to town. He stated he believed Mahomet was heading in the right direction and had reasonable Economic Development goals.

Widener stated the seminar was funded by the Regional Planning Commission. Brown stated he had submitted his expenses to them for reimbursement but did not think the Village had received the reimbursement to date.

Widener stated Pfeifer was being modest about the work her department has done. He said she has provided a great deal of data and has done a lot of work to do provide it.

Brown stated the EDC website is close. Pfeifer stated a little more work needed to be done and information added before it goes live.

(Trustee Harpst left the meeting at 6:56 p.m.)

Brown stated the Board would receive a budget document hopefully before the weekend, due to the Treasurer being out of the office, but they would definitely have it before Tuesday and discussion would take place at the Board meeting.

MAYOR'S REPORT

Widener stated the Board of Trustees meeting would be held Tuesday March 22, 2016 at 6:00 p.m.

Widener stated working on a way to celebrate our village's name to dispel the incorrect information that has been circulated. The Board discussed some sort of plaque that would display a brief history of how the Village got its name. Staff had been working with Greg Pasley to come up with the verbiage.

Widener stated the Village would define themselves rather than be defined by others.

NEW BUSINESS:

No new business.

ADJOURNMENT:

There being no further business, **Colravy moved, Lynn seconded, "TO ADJOURN AT 7:00 P.M." ROLL CALL: ALL YES. Motion carried.**

Respectfully submitted,

Cheryl Sproul

Cheryl Sproul
Village Clerk/FOIA Officer