



Village of Mahomet Building Permit Application Form Sidewalk, Driveway Approach, Culvert and Excavating in ROW

Owner / Contractor Information

Property Owners

Name _____
 Address _____
 Email _____
 Phone _____

Contractor Information * Permit Holder

Name _____
 Address _____
 Email _____
 Phone _____

* if you are completing the work yourself do not fill out the contractor information. The property owner becomes the permit holder. Email is the preferred method of communication.

Proposed Project

Sidewalk Driveway Approach ** Culverts *** Right of Way Fee \$35.00

General

- 1 Right of Way (ROW) – Is usually the portion of land that extends from 12 inches inside the property side of the public sidewalk through the parkway and road surface ending on the other side of the
- 2 Sidewalks - If you are pouring a public sidewalk as a part of the project it must be separated from the driveway with 3/4" expansion joints and be a minimum of 6" thick.
- 3 Ordinance Review CHAPTER 150: CONSTRUCTION AND MAINTENANCE OF DRIVEWAYS, SIDEWALKS of the Village of Mahomet Municipal Codes
- 4 Duration - All work must be completed within 6 months from the date the permit was approved.
- 5 Approval - Application must be approved prior to beginning any work.
- 6 Permit fee - Must be paid in full at the time of application. Failure to obtain a permit will result in the fee being doubled.
- 7 Fines - Any incurred fines must be paid before final inspection.
- 8 Lot Pins - It is the responsibility of the contractor or property owner to locate the property pins to assure the approach is located properly.

** Driveway Approach

- 1 Driveway Approach - The portion of the drive that abuts the sidewalk and/or the street must be minimally 6" thick. Additional requirements vary depending on the zoning of the property.
- 2 Surface - Must be a dust free surface with 2:1 max side slopes.
- 3 Proposed - Approach width _____ ft. at the ROW _____ ft. at curb surface _____ at a thickness of _____ inches.
- 4 Current - Existing street surface: Asphalt Concrete Oil and Chip
Circle One

*** Culverts

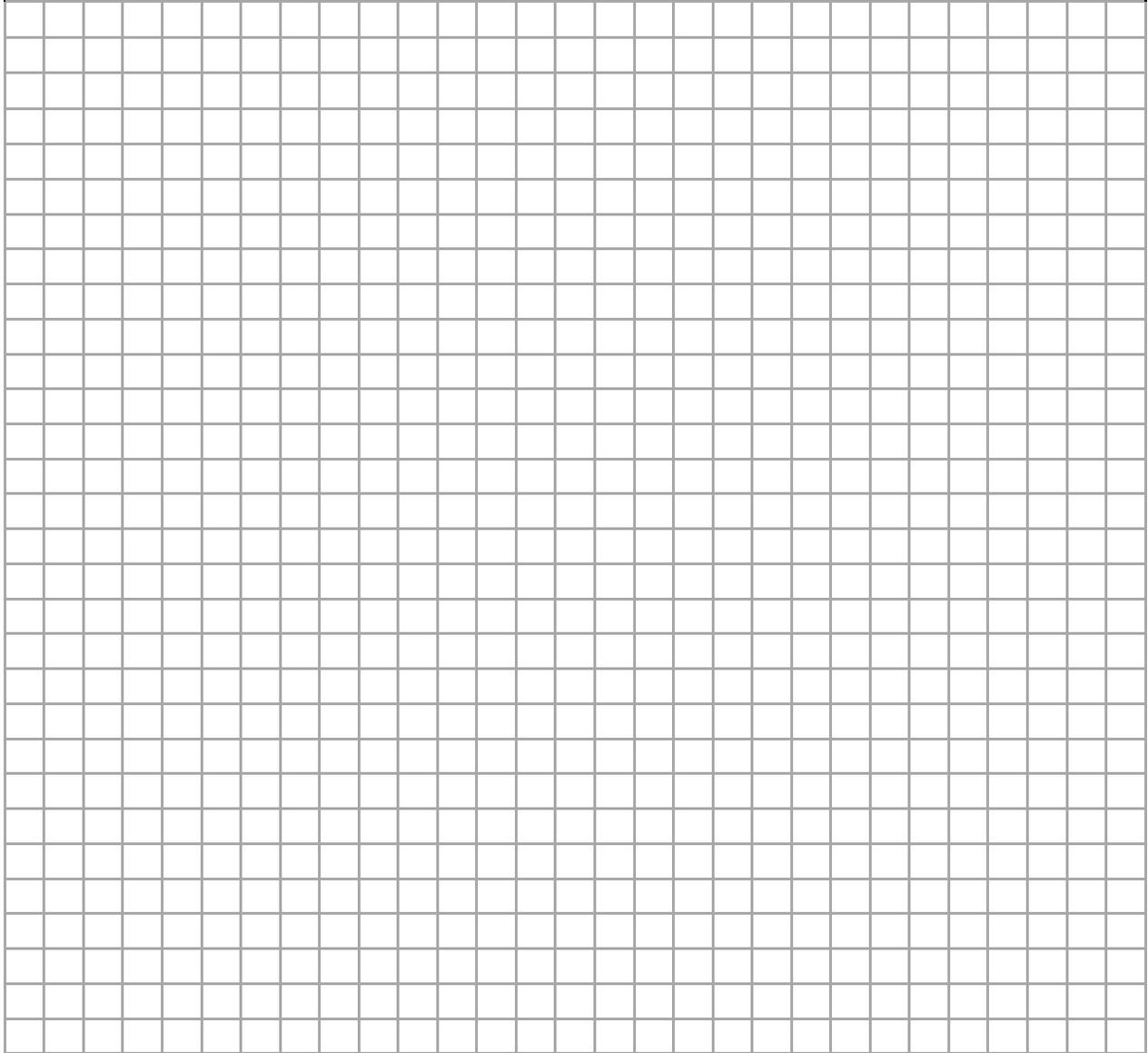
- 1 Easements - Permit holder is responsible for knowing location and type of any easements.
- 2 Proposed - Culvert diameter _____ in.; material _____ ; length _____ ft.; number of inches and type of material covering the top of the culvert _____

Inspections Required

- 1 Stake out
- 2 Final - is a drive by inspection to assure work is completed as the permit had been granted.
- 3 Adequate notice for inspections: **12 hours**. (Same day request may not be honored)

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Diagram of Propose Project



Acknowledge and Agreement

- 1 By submitting this permit form and signing below the permit holder agrees to:
 - a. have any property pins replaced by a surveyor that become damaged or missing.
 - b. provide proper notification for all inspections.
 - c. not proceed without required inspections being completed.
 - d. pay any fines prior to the final inspection.
 - e. have all drainage swales altered during this project returned to the designed elevations of the original engineered drawings.
 - f. fulfill all of the requirements of this permit application and any applicable ordinances.
- I fully understand and accept to the above terms as a condition of obtaining this building permit.

Signed: _____ Date: _____