

**VILLAGE OF MAHOMET  
STUDY SESSION  
MAY 17, 2016**

The Village of Mahomet Board of Trustees met, Tuesday May 17, 2016 at 6:00 p.m. at the Village of Mahomet Administrative Offices, 503 E. Main St., Mahomet, IL.

**MEMBERS PRESENT:** Bruce Colravy, Vicki Cook, Andy Harpst, Donald Lynn, Bill Olinger, and Brian Metzger

**OTHERS PRESENT:** Acting Village President Sean Widener, Village Administrator Patrick Brown, Village Clerk Cheryl Sproul, Village Treasurer Jeanne Schacht, Chief of Police Mike Metzler, Jim Evans Village Attorney, Amelia Benner editor of the Mahomet Citizen and Don Clapper.

**CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL**

Acting President Widener called the meeting to order at 6:00 p.m. After the Pledge of Allegiance, Roll Call was taken and a quorum was present.

**PUBLIC COMMENT:**

There was no public comment.

**ORDINANCES, RESOLUTION, OTHER MOTIONS:**

**FINANCE:**

**TREASURER'S REPORT:**

Schacht reviewed revenues and expenditures. She stated the Utility Tax had a decrease in revenue compared to previous years due to the weather. She noted that staff tries to do their best to estimate.

Schacht stated the Village had received the cable franchise fee.

Schacht reported sales tax, use tax, income tax, personal property replacement tax, telecommunications tax, motor fuel tax and utility tax. She noted the overall effect is \$98,532.32 more than last year for this time period.

**Lynn moved, Cook seconded, "TO PLACE THE TREASURER'S REPORT ON THE CONSENT AGENDA FOR THE MAY 24, 2016 BOARD MEETING." ROLL CALL: ALL YES. Motion carried.**

**BILL LIST:**

Schacht stated there would be additional bills in the amount less than \$2,000. She stated the largest bill on the list was for the Special Census. Brown stated the Census Bureau had acknowledged receipt of payment and the Special Cenus request. Widener asked when the Village would start advertising for workers. Brown anticipated advertising for workers mid-summer. There being no further questions, **Cook moved, Harpst seconded, "TO PLACE THE BILL LIST ON THE CONSENT AGENDA FOR THE MAY 24, 2016 BOARD MEETING." ROLL CALL: ALL YES. Motion carried.**

**ADMINISTRATOR'S REPORT:**

**MONTHLY REPORTS:**

**PARKS AND RECREATION:**

**POLICE/ESDA**

**COMMUNITY DEVELOPMENT**

Brown stated Pfeifer had reported no zero lot lines available, but recently discovered there are 1 or 2 lots are available in the Mumm development.

**A RESOLUTION AUTHORIZING AN ENGINEERING SERVICES AGREEMENT WITH FEHR GRAHAM ENGINEERING AND ENVIRONMENTAL FOR THE DESIGN, BID SERVICES AND CONSTRUCTION OBSERVATION ASSOCIATED WITH THE RESURFACING OF BRIARCLIFF SUBDIVISION AND THE DRIVEWAY AND REAR PARKING LOT AT THE VILLAGE ADMINISTRATION BUILDING IN THE AMOUNT NOT TO EXCEED \$20,000:**

Brown requested approval for an Engineering Services Agreement with Fehr Graham was for resurfacing the Village portion of Briarcliff Subdivision and the resurfacing of the driveway and rear parking lot of the Village Administration Building. He anticipated the work would be done in the fall.

**Metzger moved, Lynn seconded, "TO PLACE A RESOLUTION AUTHORIZING AN ENGINEERING SERVICES AGREEMENT WITH FEHR GRAHAM ENGINEERING AND ENVIRONMENTAL FOR THE DESIGN, BID SERVICES AND CONSTRUCTION OBSERVATION ASSOCIATED WITH THE RESURFACING OF BRIARCLIFF SUBDIVISION AND THE DRIVEWAY AND REAR PARKING LOT AT THE VILLAGE ADMINISTRATION BUILDING IN THE AMOUNT NOT TO EXCEED \$20,000 ON THE CONSENT AGENDA FOR THE MAY 24, 2016 BOARD MEETING." ROLL CALL: ALL YES. Motion carried.**

**DISCUSSION OF FINAL FY 2016/2017 BUDGET AND CIP OTHER:**

Brown stated he would not be at the Board meeting next week but would be attending a Retailer's Conference. He stated he did not expect to have the budget documents ready for this evening, but noted it was ready and had been emailed to the Trustees earlier in the day. He stated once it is passed they would receive a "hard" copy of the documents.

He noted there were very minor changes from the copy that was distributed previously. Brown added there would be a "Budget in Brief" like last year and that the budget document would include all Village policies.

He instructed Trustee that links had been included to make it possible to jump directly to the documents from the table of contents.

Brown reviewed personnel. He stated currently there was a position open in the Transportation Department and the Water/Wastewater Department and the Civil Engineer position was still open. He noted the only new position was for a Planner.

Widener stated this document was a huge improvement over past years and the Board agreed. Attorney Evans also congratulated staff on a job well done.

Brown stated the CIP had not changed with the exception of a reduction of \$5,000 for a truck purchase.

Brown stated as in the past, there may be some CIP projects that may go over but other projects could come in under.

**MAYOR'S REPORT**

Widener stated the Board of Trustees meeting would be held Tuesday May 24, 2016 at 6:00 p.m.

Widener stated Representative Mitchell was in Mahomet on Saturday and noted the turn-out was low, but he had spent an hour and a half here.

**NEW BUSINESS:**

Oliger stated police department has dealt with a lot over the last month. He stated the department is only as good as the leader and Chief Metzler has done a great job. The Trustees agreed and everyone offered applause for the great job he had done.

Metzler stated Sharlow was healing well and has probably 2 more weeks off.

**ADJOURNMENT:**

There being no further business, **Harpst moved, Lynn seconded, "TO ADJOURN AT 6:35 P.M." ROLL CALL: ALL YES. Motion carried.**

Respectfully submitted,

/s/Cheryl Sproul

Cheryl Sproul  
Village Clerk

approved as presented, May 24, 2016