

**VILLAGE OF MAHOMET
STUDY SESSION
APRIL 19, 2016**

The Village of Mahomet Board of Trustees met, Tuesday April 19, 2016 at 6:00 p.m. at the Village of Mahomet Administrative Offices, 503 E. Main St., Mahomet, IL.

MEMBERS PRESENT: Bruce Colravy, Vicki Cook, Andy Harpst, Donald Lynn, and Bill Olinger

MEMBERS ABSENT: Brian Metzger

OTHERS PRESENT: Acting Village President Sean Widener, Village Administrator Patrick Brown, Village Clerk Cheryl Sproul, Village Treasurer Jeanne Schacht, Community Development Director Kelly Pfeifer, Chief of Police Mike Metzler, Parks and Recreation Director Dan Waldinger, Jim Evans Village Attorney, and Amelia Benner editor of the Mahomet Citizen.

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL

Acting President Widener called the meeting to order at 6:00 p.m. After the Pledge of Allegiance, Roll Call was taken and a quorum was present.

PUBLIC COMMENT:

There was no public comment.

ORDINANCES, RESOLUTION, OTHER MOTIONS:

COMMUNITY DEVELOPMENT / PLANNING:

A RESOLUTION CONCERNING FEES FOR LAND USE AND DEVELOPMENT RELATED APPLICATIONS AND REQUESTS SUCH AS ZONING DISTRICT DESIGNATION AND USE CHANGES AND SUBDIVISION AND DEVELOPMENT REVIEW, APPROVAL, AND INSPECTION ACTIVITIES:

Pfeifer stated the proposed fee changes were for development related fees only, and that building permit fees had already been increased. She reviewed the proposed fee increases. She stated the proposed fee structure established fees for the new processes as well as current practices.

She stated the fee was supposed to cover the cost of legal publication. She noted this has not happened in most cases. She noted the developer will be required to pay the exact cost of publication and added that this was a practice utilized by the City of Champaign.

Lynn asked why the large discrepancy between in Village and out of Village. Pfeifer stated those developing in the Village would, in the end, pay Village taxes. Pfeifer stated the Village subsidizes development out of Village due to staff time and the extent of the work that is done and to recoup all costs would be phenomenal.

Lynn asked if someone wanting to parcel out a 5 acre plot would be charged the same fees. Pfeifer stated they would be charged because the time spent is the same.

Pfeifer stated to put the burden on Village tax payers for out of Village development did not seem fair, but noted that the Village did have an interest in how these areas are developed, due to the probability of annexation.

She stated staff had estimated that the minimum development would cost \$3,000. She stated sometimes it costs the Village \$6,000. She estimated 6-7 Minor subdivisions a year. She stated the effort and coordination is very difficult to manage. She added that most of the time they are not done by developers, they are usually a family wanting to split off land to family.

Pfeifer stated the fees had been initiated in 1985 and a minor revision had been made in 2005.

Pfeifer noted that in order to set the proposed fees, staff looked back at development that had already taken place and tried to come up with something that was fair and consistent, which took quite a lot of time.

Cook asked what if someone wanted to annex and develop. Pfeifer stated the in-Village fee could be charged before the development and include a requirement in the agreement that they would annex when the Village requests it. She stated that would eliminate "holes" in annexed property. She stated anyone that wants to subdivide from this time forward would be required to include annexation in their agreement.

Pfeifer stated the draft resolution has been prepared with a chart that reflects staff's proposal but could be revised prior to the Board meeting, April 26.

Colravy moved, Harpst seconded, "TO PLACE A RESOLUTION CONCERNING FEES FOR LAND USE AND DEVELOPMENT RELATED APPLICATIONS AND REQUESTS SUCH AS ZONING DISTRICT DESIGNATION AND USE CHANGES AND SUBDIVISION AND DEVELOPMENT REVIEW, APPROVAL, AND INSPECTION ACTIVITIES. ON THE CONSENT AGENDA FOR THE APRIL 26, 2016 BOARD MEETING." ROLL CALL: ALL YES. Motion carried.

A RESOLUTION CONCERNING A FINAL PLAT FOR FIFTH ADDITION TO THORNEWOOD SUBDIVISION:

Pfeifer stated this may have been the easiest Final Plat she ever brought to the Board. She stated there are no waivers requested.

Pfeifer reviewed the revisions that were made from the Preliminary Plat. She stated the street pavement should be completed tomorrow and the developer already had building permits ready to submit once it is recorded.

Pfeifer noted the Plan and Zoning Commission unanimously recommended Board approval.

Harpst asked where the requirement for clustering mailboxes came from. Pfeifer stated it is a Federal requirement.

Harpst asked if cluster mailboxes would be phased in all over town. Pfeifer stated the requirements are for new development. She stated mail delivery had affected the addressing due to the clustering of the mailboxes, but the addresses would still be required to be on the front of the dwelling for emergency use and that Met-Cad had been consulted on this plat. She noted that she does not assign addresses until the plat is recorded because it is too hard to change once they have been given.

She noted this phase includes the main entrance to Thornewood Subdivision and will have a turn lane off of Route 47.

Lynn moved, Colravy seconded, "TO PLACE A RESOLUTION CONCERNING A FINAL PLAT FOR FIFTH ADDITION TO THORNEWOOD SUBDIVISION ON THE CONSENT AGENDA FOR THE APRIL 26, 2016 BOARD MEETING." ROLL CALL: ALL YES. Motion carried

FINANCE:

TREASURER'S REPORT:

Schacht reviewed her report. She noted she had received the preliminary fees from IMRF and SCHLEP which were both increased.

Schacht stated the Village's EAV had increased to over 8,000,000, but the tax rate had gone down.

Schacht added that tax caps have a great impact on the money the Village receives.

Harpst moved, Cook seconded, "TO PLACE THE TREASURER'S REPORT ON THE CONSENT AGENDA FOR THE APRIL 26, 2016 BOARD MEETING." ROLL CALL: YES. Motion carried.

BILL LIST:

Schacht stated there would be additional bills on the Final Bill List included in the Board meeting packet.

Lynn moved, Oliger seconded, "TO PLACE THE TREASURER'S REPORT AND BILL LIST ON THE CONSENT AGENDA FOR THE APRIL 26, 2016 BOARD MEETING." ROLL CALL: ALL YES. Motion carried.

PARKS AND RECREATION:

A RESOLUTION OF SUPPORT FOR AN APPLICATION FOR ILLINOIS TRANSPORTATION ENHANCEMENT PROGRAM FUNDS BY THE VILLAGE OF MAHOMET (MULTI-PURPOSE PATHWAY SYSTEM BETWEEN BARBER PARK AND SANGAMON RIVER GREENWAY):

Waldinger reviewed the project. He pointed out the connectivity with other pathways in the Village and what an asset it would be to the community.

Waldinger stated a resolution of support was required as part of the application process.

He noted it was a \$1,000,000 project, but that 80% would be paid for by the grant funds. He stated Fehr Graham would be assisting with the application process. He added that Letters of Support were being obtained from other officials to include with the application.

He noted the application period was May 2 – June 17 with the awards being made in the fall.

Waldinger stated there had been a lot of support from county-wide organizations.

Cook asked if there was a cost associated with the application, other than staff time. Waldinger stated there was no cost for applying.

Brown stated the grant money was left over that had not been spent. Waldinger stated he expected there would be much more competition this year, but they would submit the application and see what happens. He stated if the Village was not awarded this year he would try again.

Colravy stated completing the connection should be much more attractive as well.

Waldinger stated there are a lot of different uses along this path. He anticipated it would drive tourism and be an asset for the community.

Cook asked if there would be any maintenance issue since it will be in a flood plain. Waldinger stated nothing any different than they deal with at Barber Park under the bridge and other parts that are in the flood plain.

Cook she asked if there had been any deterioration in the areas that have currently been developed in the flood plain. Waldinger stated the only issue was where the road above drains onto the path. He said as an after thought it should have been moved 5 feet to avoid it.

Waldinger stated he had received the award for the boat launch but received a letter stating not to spend any money until the state budget has been completed.

ADMINISTRATOR'S REPORT:

MONTHLY REPORTS:

WATER/WASTEWATER:

TRANSPORTATION:

PARKS AND RECREATION:

Brown mentioned baseball/softball season in full swing.

POLICE/ESDA

Harpst noticed there had been a spike in burning complaints. Colravy stated overall calls seemed to be down.

Brown stated the weather seems to have an effect due to more people being out and doing things.

COMMUNITY DEVELOPMENT

Pfeifer stated since the weather broke early there had been a surge in building permits. Staff expects to have the same amount of permits as last year.

OTHER:

Brown stated Schacht and he had been discussing CIP and discussed raising the spending level for the Village President to \$10,000. Schacht stated she was revising the financial policies and she would be presenting those at the Board meeting on April 26th.

AN ORDINANCE AMENDING THE MAHOMET VILLAGE CODE, AS AMENDED, BY MODIFYING THE EXISTING CHAPTER 110 ENTITLED "ALCOHOL REGULATIONS: AS HEREINAFTER CITED – (BASSET TRAINING):

Brown stated he had been working on updating the Ordinance to be consistent with State regulations requiring training for servers.

Brown stated he made two other changes and added 2 definitions of "Food" and "Restaurant" due to the requests he had received concerning interest in video gaming establishments. He stated he wanted to clearly define "food" and "restaurant" to make sure it was clear to discourage "gaming cafes".

Oliger moved, Lynn seconded, "PLACING AN ORDINANCE AMENDING THE MAHOMET VILLAGE CODE, AS AMENDED, BY MODIFYING THE EXISTING CHAPTER 110 ENTITLED "ALCOHOL REGULATIONS: AS HEREINAFTER CITED – (BASSET TRAINING) ON THE CONSENT AGENDA FOR THE APRIL 26TH BOARD MEETING." ROLL CALL: ALL YES. Motion carried.

A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO EXECUTE A MEMORANDUM OF AGREEMENT TO CONTRACT FOR A PARTIAL SPECIAL CENSUS FOR THE U.S. CENSUS BUREAU AND AUTHORIZE PAYMENT OF \$72,974.00:

Brown stated the cost of the Special Census ended up being more than originally anticipated. He stated the increase was due to the way the tracts are laid out and how many homes would have to be surveyed in order to include the newest areas with the most growth. Brown stated it was anticipated that it would take 9-10 months to complete the Census count. Brown stated he anticipated an increase of 890 people which would reflect to a return of \$467,000 over the next 4 years until the next regular Census Count.

Widener asked if the Village could dictate when the Census should be completed in order to recoup as much return as possible. Brown stated the Village cannot control the progress of the Census.

Harpst moved, Lynn seconded, "TO PLACE A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO EXECUTE A MEMORANDUM OF AGREEMENT TO CONTRACT FOR A PARTIAL SPECIAL CENSUS FOR THE U.S. CENSUS BUREAU AND AUTHORIZE PAYMENT OF \$72,974.00 ON THE CONSENT AGENDA FOR THE APRIL 26 BOARD MEETING." ROLL CALL: ALL YES. Motion carried.

OTHER:

Brown stated the IML sent out a reminder to contact Chapin Rose and Bill Mitchell asking them to support the Home Rule proposed legislation. He stated he would send the Trustees the link again and encouraged them to send it to Rose and Mitchell.

MAYOR'S REPORT

Widener stated the Board of Trustees meeting would be held Tuesday April 26, 2016 at 6:00 p.m.

Widener reminded everyone of the CIMOA meeting, Thursday, April 21st at 6:00 p.m. for those that had RSVP'd.

Widener applauded Colravv's group and USRC for their cleanup efforts on Saturday, April 16th.

NEW BUSINESS:

Colravy invited those present to attend the USRC Showcase at the Isaac Walton cabin on Saturday, where they will be showing what all their organization does. He stated the times are 1-5 p.m.

Widener asked if there was a date for seeding on Route 47. Brown stated there is a section of the bikeway that has sunk along Route 47 that would be torn up and replaced.

Don Lynn stated he anticipated the veteran signs would be in this week. Brown stated the down town will be done first. Lynn stated he would like to see them installed by Memorial Day.

ADJOURNMENT:

There being no further business, **Cook moved, Harpst seconded, "TO ADJOURN AT 7:25 P.M." ROLL CALL: ALL YES. Motion carried.**

Respectfully submitted,

/s/ Cheryl Sproul

Cheryl Sproul
Village Clerk

approved as presented, April 26, 2016